



NWC47 ConCom September Minutes

SEPTEMBER 14, 2024

Present:

Rob Stewart: Chair
Shawna Batty: Vice Chair
Michelle Morrell: Secretary
Felice Nightengale: Convention Services
Peggy Stewart: Programming
Wm Salt Hale: Personnel
Tonya Clark: Special Events
Tim Ketron: Business
Jenn Baker: Treasurer
Kat Marier: Publications

Regrets:

Alex Demboski: Member Services

Department and Cross-Department Meetings (Breakouts) - 11am Start

Department and Cross-Department Meetings (Breakouts) - 1pm End

General Open Meeting - 1:09pm Start

Thank you
Native land acknowledgement
Introductions and Announcements
Walk forward to mic

Chair

Retreat recap
Voted on from retreat and earlier
 NWC47 Rates (added below)
 Adding a 6th GoH slot
Department/room changes
 MOVE Cloakroom from Personnel to Member Services
 MOVE Teen Engagement from Personnel to Member Services

MOVE Timeline to Vice Chair

DEI Training

Video training between now and end of year, in person beginning of next year, times to be determined

Community Partnerships suggestions

Want local, literacy based partnerships, send thoughts to chair@

Question re: extra GoH spot, is there a reason for this? Answer is ... maybe? This is for this year, not moving forward.

Vice Chair

GoH Selection Committee introductions - Scot Oliver and JD Demboski

Any recommendations? Email gohselectioncommittee@

Hotel - in process for signing for 2027

Secretary

Onboarding - 94 positions, 81 people

Be sure to register as staff, directions in your onboarding email, otherwise you won't be able to vote, get a tee shirt, etc. Do this even if you're already registered in a different way. If you've registered in other ways, please email registration@ to assist with a refund.

Business / Treasurer

CD matured in July, renewing that, will expire April 9th, 2025

NWC46 numbers: \$254k income, exp \$140k, banked \$110k – bylaws say need 3x our operating expenses which we do not due to COVID so banking most of the overage to rebuild

Budget - will vote @ Exec meeting

View only version will be made available by October meeting

Insurance policy is set, paid as of 09/09/2024

501(c)3 Update - multiple emails in to accountant, books are done, haven't heard from the IRS, meeting with accountant set for October

Need receipts for things on autopay - please forward those to business office

Taxes were filed - been told filed not seen report

Receipts and process reminder for repayments - must come through exec! Must have receipt!

Publications

Newsletter deadlines - monthly for now, 1st of month. Sign up for it on the website. Let your exec know any additions you would like and have them send it in. publications@ ..., social media posts as well.

Convention Services

Open Positions - leadership roles, a second for taking over con services eventually.

Tech bid - Rentals bid for tech A/V going out for this month. If you have not asked it has not been added to the bid and you might not get it.

Discord - Moved from walkies to Discord. This is for communication, please join Discord as staff. Announce name and department and we'll give you access to rest of server. Currently have access because of last year, will be wiping soon to restart for 47. Also will make it easier to opt in to specific channels.

Member Services

Department reportbacks

Art show - Applications end Sept or beg October

Club tables is in progress, writing up materials for applications

Teen engagement - first year a success, rolling out second

Question re; art show auction, will we be moving back to that? - unsustainable due to staffing and tech, especially since only 6 or so items would go to auction. Have moved to 5 bids now instead, with 5th bid winning. Pushing for more items for charity. How many pieces got 5 bids? Unsure. If it's a reasonable number maybe move to 7 or 9 bids so authors make more. Would getting more volunteers help bring it back? Perhaps, but it would have to be both Art Show and tech volunteers.

Registration: Total registrations as of today are at **424**, which is **50 greater** than the same time last year.

Full (four-day paid) registrations are ahead by **21** compared to the same time last year, and as a result of leaving pre-registration open year-round, we've gained **86** new, full-paid registrations since the end of NWC 46.

We're also *10* Lifetime registrations *ahead* of where we were last year (same time), and **30 Staff** have registered, to date (including one Staff Youth) vs. **zero** Staff registrations at the same time last year.

Type	At-Con Pre-Reg	Through 7/31	Since 8/1	Rollovers	2024-09	2023-09
Full	249	72	14	28	364	343
Youth					10	12
Child					8	12
Lifetime					12	2
GoH					0	0
Pro					0	0
Guest of Pro					0	0
Staff					29	0
Staff Youth					1	0
Dealer					0	0
Club Table					0	0
Artist (N/A)					0	0
Special					0	5
Totals					424	374

Programming

GOHs -

Catherynne M. Valente, Writer Guest of Honor

Wayne Barlowe, Artist Guest of Honor

Tracy Drain, Science Guest of Honor
Paizo, Spotlight Publisher
Isis Asare, Special Guest of Honor

Theme - **Through the Cosmic Telescope** - space in all its wonder
Website has been turned over to Barlow's art
Pro and Panel Applications are open on the website
Open positions: Looking for GoH Liaisons
Meetups again up in pro suite, application on website soon

Personnel

Open Positions -

Con lounge needs hosts, splitting food side from lounge side.

Meeting host greeter for concom meetings.

Teen runner department is transitioning to a Minion department.

Minions: cross trained and onsite, find their spaces and places and tribe at con. 16-25 age range, apprenticeships for con running.

Training coordinator, volunteer table team, year round engagement team

Social - Board gaming/crafts and Denny's, room open until 6pm

Year Round Engagement -

Book club - Norwescon bibliophiles, new hosts Jon Lavinder and Crystal Lloyd, online on Zoom.

Gaming meetups, camping trip, Geek Garage Sale. When set, more info in newsletter.

Norwescon is an all volunteer run event. Lots of positions available. Would like to see a second for every department head, every lead. Add your positions on the website.

Special Events

Second Sam Demboski

Updates to Masquerade - Young people call it Cosplay, we call it costuming, we want to incorporate the current terminology, please send suggestions to specialevents@ and also if you want to volunteer.

General Open Meeting - _1:56pm_ End

Exec Meeting - 2:09pm Start

New Business

Vote:

Budget

Rob moves, Shawna seconds, all present in favor

Pass

Will review budget in January

Vote:

Art Show Rates

3 ft Panel / 3 ft Table / 3 ft Floor: \$30

Print Shop Fee: \$30

Mail Handling: \$30

Commission: 15%

Rob moves, Jenn seconds, all present in favor

Pass

Vote:

AI Policy

Norwescon requires all artwork submitted to the art show to be created exclusively by the submitting artist and not artificially fabricated using artificial intelligence (AI) generators, compilers, or any system which utilizes images and work by other artists without their express permission for said system to utilize their artwork and images.

If any artwork submitted for jury acceptance or displayed in the art show is recognized or identified as an AI-generated product as described above, the artwork will not be accepted to the show or the artist will be asked to remove the artwork from display at the show.

Norwescon recognizes that determining and confirming whether artwork is AI-generated can be subjective. Final determination as to whether artwork is accepted or allowed to be displayed is at the discretion of the art show managers.

Felice moves, Salt seconds, all present in favor

Pass

Exec Meeting - 2:17pm End

Upcoming ConCom dates:

October 5, 2024

November 2, 2024

December 14, 2024

January 4, 2025

February 1, 2025

March 1, 2025

April 5, 2025

April 17–20, 2025 Norwescon

May 17, 2025

NWC 47 rates:

Reg:

Pre-reg at con for 47: \$60

Monday after until July 31: \$80

Aug 1 through Dec 31st 2024: \$95

Jan 1 - close of pre-reg: \$110

4 day at door: \$125

Youth (13-17): \$50

Child (under 13): Free

Single Day: Thurs \$40, Fri \$70, Sat \$70, Sun \$40

Staff: \$20 and a shirt

Guest of Pro: \$65

Pre-reg for 48: \$70

- Ad rates, as below through NWC47

Norwescon's program book is laid out in magazine format and measures 8.5 x 11." We currently offer the following advertising options:

Full Page, Bleed -measures 8.5 x 11"	\$400
Full Page, Non-Bleed -measures 7 x 10"	\$400
Half Page – Horizontal -measures 7 x 5"	\$200
Half Page – Vertical -measures 3.375 x 10"	\$200
Quarter Page – Horizontal Corner -measures 4.5 x 3.75"	\$100
Quarter Page – Vertical Corner -measures 3.375 x 5"	\$100
Eighth Page (Business card) – Horizontal -measures 3.375 x 2"	\$50
Eighth Page (Business card) – Vertical -measures 2.125 x 3.75"	\$50

Note: Bleed refers to printing that extends to the edge of a page after printing ("bleeds" off the page). A non-bleed ad will have a white border on all sides.

Only full-page ads have the option of bleed. All other options are only offered as non-bleed. Sizes listed refer to the actual size as it will appear on the page and does not include the border.