



DECEMBER 11, 2021

AIRMEET

Attendees: Michael Hanscom, SunnyJim Morgan, Veronica Templar, Rob Stewart, Adrienne Loska, Myke Gheparde, Alan Bond, Kathy Bond

Apologies: Jeanine Swanson, Michelle Morrell

SCHEDULE

- 10 a.m.—noon: Department breakouts. Find your department in the Arena.
- 10 a.m.—noon: Feel free to hang out at the virtual tables to chat and socialize once your breakouts are done.
- Noon—1 p.m-ish: Main meeting: Department reports and announcements

WAYPOINT NORWESCON ANNOUNCEMENTS

Busy finalizing all the things, hope you're as excited about this as we are!

During-meeting poll: The Biology panelists asked for help on deciding on a topic. Voting was available to choose between Biology of a Monster, Why Does Science Change, and How Extreme Can You Go?

Staff (NWC43/NWC44) attend for free!

Room hosting (programming/special events volunteers needed, training).

We are planning on socializing on Friday, live panels and events on Saturday, and pre-recorded panels from NWC43. This is an opportunity to come, hang out, relax, and enjoy a mini relaxacon before the big event this spring. We're hoping you let people know about it and share social media posts, it's been a long time since we've done a relaxacon. Registration is only \$15 (free for youth).

Programming will include panels from Biology, YA, Writing, Editing and Publishing, Pop Culture, Space, Costume, and other tracks. We'll have panelists familiar to Norwescon and new panelists, including Tacoma's Poet Laureate! Author readings and youth programming will also be available.

Special Events will include Jackbox games all weekend long, plus evening entertainment each day. Friday night will have an informal dance. Saturday evening will have Drag Roulette, an improv show, the Fannish Feud, and Burlesque. Sunday will host rebroadcasts of NWC43 events.

We will need some assistance with room hosting. We've contacted people who were room hosts for NWC43 but are open for more! Training will happen the week before Waypoint. Please contact Bernie at bernie@norwescon.org to volunteer.

DEPARTMENT ANNOUNCEMENTS AND REPORTS

CHAIR / VICE-CHAIR

Hotel Liaison Update

Staff room block requests are open, please fill out the website form. You must already have a room reservation number from the DoubleTree to provide.

Suite reservations: Party policy rules have been updated in concert with the hotel and will be on the website soon.

Room block report: We're contracted for 1865 room nights, and we need to hit 85% of that. We're currently at 44%, which is pretty on track, but we want to make sure we hit our goals, so please reserve your rooms and encourage your friends to reserve theirs!

Hotel Search Committee

Every so often we like to look at options, and it's time to start this again. If you're interested in being part of this committee or have suggestions as to possible locations we might want to investigate, please email robstewart@norwescon.org.

COVID Situation

Will be following state and local guidelines and restrictions; our policy is that attendees *must* be vaccinated. We are monitoring the situation (including the Omicron variant) and will be making a final go/no-go decision next month.

The hotel is actively policing Covid restrictions, including keeping all staff masked.

Internal teams have also been discussing how to handle safety at a life convention. Convention Services has been working on this and how to handle the many variables, there are a lot of details to work out.

SECRETARY

Secretary Second needed

I need someone to train in my position so that they can take over as Secretary for NWC45 (2023). Interested? Questions? Please email me at secretary@norwescon.org.

Online access to agendas, minutes, etc.

Agendas, minutes (once approved), and other documents can be found on the [Staff Updates page](#) on our website.

If you are new, have updated your email address, or simply want to make sure you're getting concom-related emails, please send an email to secretary@norwescon.org asking to be put on our concom mailing list and we'll get you added.

Registration: We need to know about you!

If you haven't yet done so, please be sure to register as Staff! You won't be listed on the org chart (and your position won't be marked as filled) unless you do. Please double-check the title of your position with your Exec before registering in case it has changed.

BUSINESS / TREASURER

Budget Report

Our final Net Profit for last con was (\$78,859.33). I.e. we lost about 78K. We spent approximately 54K and then our total income was negative 24K when all the refunds and membership sales were taken into account.

Our current income for Norwescon 44 is \$14,693.44.
Our current expenses for Norwescon 44 are \$19,684.30
Our current Net Profit is (\$4,990.86)

Our Bank account totals are currently:

Checking (i.e. our operating account): \$61,435
PayPal account: \$3,333.
Savings: \$223,622

Our current budget is \$183K, which is almost \$100K more than we have in our operating budget. My strong recommendation is that we try to shave at least 25% off the budget, which would be \$45,750.

It is also becoming more important that we try to cut fixed, permanent expenses.

Charitable Giving/Amazon Smile

Shopping for the holidays? Please choose us as your charity of choice on Amazon Smile! Every little bit helps.

If your employer does volunteer matching, start the process with your company and then let business@norwescon.org know.

Sponsorships

We could really use assistance in finding and establishing sponsorships to assist with our operating budget. If you or someone you know is a really good fundraiser, please put them in touch with business@norwescon.org. We need someone to focus on this.

Offworld Designs Replacement Search

Offworld Designs (our long-time t-shirt vendor partner) has closed, and we are looking at other possible replacement options. If you have any leads on t-shirt vendors, please reach out to robstewart@ or business@norwescon.org. Open to any suggestions at this point.

CONVENTION SERVICES

Room Rearranging

Going to be meeting tomorrow with tech and special events to talk about the planned room rearrangements and how that will work with the schedule and A/V needs, plus possibilities for streaming events.

During breakouts talked about Covid safety, IT setup (looking for volunteers), operations/safety team/office (looking for volunteers).

MEMBER SERVICES

Michelle out of town this weekend, Loree reporting in her stead.

Registration: Waypoint currently at 15 non-staff members registered, will have social media blasts out soon to try to drive registration. NWC44 currently at 333 four-day memberships plus 57 lifetime 43, staff, 12 child/youth, 3 non-attending; total of 434 paid, 26 unpaid.

Club Tables

Club tables currently have about eight applications, will be pushing out the deadline from Dec. 15 to Jan. 15. Please spread the word if you know of an organization that might want a table at con!

Art Show

Art show has 22 applications, accepting applications through early April.

Accessibility

Waiting to be sure whether we're in-person, virtual, or hybrid to know what we need to do.

Dealer Room

Have been finalizing the layouts due to change of rooms, some booth sizes will change slightly which may affect registration rates.

MOTION

It is proposed that Dealer's room prices be set as the following for NWC 44:

31 perimeter tables @ \$150
12 authors in the hallway @ \$75
16 Corners @ \$190
16 In-line @ \$165

Vote called by Rob Stewart

8 yea, 2 non-present abstentions. **Motion passes.**

PERSONNEL

Awareness Training

22 people are signed up, 10 have taken courses, 8 of those have completed the courses. Off to a good start.

Book Club

February book is Cat Rambo's *You Sexy Thing*. Check out the Facebook group for more info.

Camping Trip

August 12-14. Larrabee State Park near Bellingham.

PUBLICATIONS

There is an early flyer available [on the website](#). Print and distribute!

Newsletter

This month's newsletter is coming out in a few days. You can get stuff to us quickly or you can take a little longer and it'll be in next month's newsletter!

PROGRAMMING

NWC44

Working with pros on the panels and schedule. Responses aren't at their fastest right now, but we're getting things solidified as quickly as we can. Appreciate everyone's patience as we work through this — no need to worry, we have a lot of great stuff already planned! Presentations and demos can still be added to the schedule as well.

Writers' Workshop

Getting a good stream of applicants! Deadline is Jan. 1.

Open Positions

Pro check-in (similar to registration, but for pros, stage management (making sure panel rooms are set as panels turn over each hour), hands-on workshops and classes.

SPECIAL EVENTS

Game sign-ups have gone out. If you're interested in helping run games at Norwescon, please [fill out the application form](#).

Concert performer application page will be online soon with a January application deadline.

Film festival is getting a lot of applications, that deadline is Dec. 31. Currently have 19 hours of submissions and 8 hours of time, so should be able to curate a good selection.

Michael Hanscom has come on as William's second for the P.K. Dick Awards.

Masquerade

We have a Masquerade director! Just hired and has an assistant, but there are plenty of positions that will need to be filled. Are considering moving the masquerade to a daytime event instead of evening, final decision will come soon.

Single Pattern Contest

SPC patterns have been chosen and are on [the SPC page on the website](#).

Open Positions

Looking for GMs and game staff, masquerade staff, census manager (to track attendance), safety liaisons, opening ceremonies emcee, DJs.

Waypoint could possibly use a virtual movie watch host.

UPCOMING MEETINGS AND EVENTS

- Waypoint Norwescon: January 15–16, 2022
- ConCom: January 16, 2022
- ConCom: February 5, 2022
- ConCom: March 19, 2022
- ConCom: April 2, 2022
- Norwescon 44: April 14-17, 2022
- ConCom: May 14, 2022